

## Guidelines for reviewing articles

Articles submitted for publication in 'The Castle Chronicles' are reviewed in accordance with the recommendations of the MNiSW

([http://www.nauka.gov.pl/g2/oryginal/2014\\_02/307f933b1a75d6705a4406d5452d6dbf.pdf](http://www.nauka.gov.pl/g2/oryginal/2014_02/307f933b1a75d6705a4406d5452d6dbf.pdf))

- Articles submitted for publication are subjected to a preliminary review by the editorial board before being passed on to the reviewers.
- The content is evaluated by two external reviewers who are not members of the editorial board and who are affiliated with an academic institution other than the one with which the author is affiliated.
- The review process is anonymous which means that both the reviewer and author identities are concealed from the reviewers, and vice versa, throughout the review process (*double-blind peer review*)
- All reviews are in writing. Reviewers are obliged to make use of the review template which can be found on the journal's website.
- The review must contain clear information regarding the suitability of the article for publication. Texts are accepted for publication if they receive two positive reviews.
- The author is always informed about the results of the review. The author will not receive the entire review only the reviewer's suggestions and comments.
- Reviews containing critical comments and suggestions for changes will be sent to the author, in order to make the necessary corrections.
- After correction, the article may be resubmitted to the reviewer if the scope of the changes was significant.
- A list of reviewers cooperating with the editorial board is published each year on the journal's website.